

COMPTROLLER TRAVEL POLICY MANUAL

 NORTHERN ARIZONA UNIVERSITY	POLICY: TRV 545-01
	Section: 500 Travel
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	Responsible office: Comptroller
	Origination date: 01/01/2000
Subject: Out-of-State Travel	Effective date: 01/01/2000
Source: University Policy State of Arizona Travel Policy State of Arizona Travel Policy Supplements I - V A.R.S. §38-621 through A.R.S. §38-627	Revision date: 08/10/2009

PURPOSE

To provide policy on the additional requirements for travel on university business that is out-of-state.

LINKS

[Exhibit J Form](#)

[Out-of-State Request for Multiple Representation Form](#)

POLICY

TRV 545-01: General Policy

1. Out-of-state travel is to follow standard university travel policy with the exceptions and additional guidance that is outlined in this section.